CITY
OF
LONDON

Community & Children's Services Committee

Supplementary Agenda Pack

Date: **WEDNESDAY, 8 JUNE 2022**

Time: **2.30 pm**

Venue: **COMMITTEE ROOMS, WEST WING, GUILDHALL**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

For Decision
(Pages 3 - 6)

<u>The Chair has agreed to accept the following item of Urgent Business:</u>

S105 HOUSING ACT 1985 – report of the Director of Community and Children's Services

John Barradell
Town Clerk and Chief Executive

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Committee:		Dated:
Community and Children's Services		08 June 2022
Subject: S105 Housing Act 1985		**Public**
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?		**4, 12**
Does this proposal require extra revenue and/or capital spending?		**N**
If so, how much?		**N/A**
What is the source of Funding?		**N/A**
Has this Funding Source been agreed with the Chamberlain's Department?		**Y**
Report of: Andrew Carter, Director of Community and Children's Services		**For Decision**
Report author: Michael Kettle Senior Housing & Commercial Development Manager		

Summary

The purpose of this report is to seek the approval of this Committee to a standard protocol for the City of London Corporation (the City) to ensure compliance with the consultation requirements under S105 of the Housing Act 1985.

Recommendation

That the attached standard protocol for the City to ensure compliance with the consultation requirements under S105 of the Housing Act 1985 is approved.

Main Report

Background

1. Under Section 105 of the Housing Act 1985, the City is required to maintain such arrangements as it considers appropriate to enable its secure tenants that are likely to be substantially affected by "matters of housing management" to be informed of the City's proposals and, to make their views known on them.

2. Such changes could include the management, maintenance, improvement, or demolition of properties let by the City or, the provision of services in connection with those properties.

3. Attached at Appendix 1 to this report is a proposed standard protocol for the City to ensure compliance with the consultation requirements under S105 of the Housing Act 1985.

Appendices

Appendix 1: S105 Housing Act 1985 - Protocol

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Senior Housing & Commercial Development Manager

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Appendix 1 - S105 Housing Act 1985 - Protocol

Statutory Consultation - S105 Housing Act 1985

The City of London Corporation (The City) has a duty to consult with secure tenants on "matters of housing management" which, are likely to significantly affect them, such as changes to the management, maintenance, improvement, or demolition of properties let by them or the provision of services in connection with those properties.

These arrangements are published in accordance with Section 105(5) of the Housing Act 1985 and set out how the City will enable its secure tenants, who are likely to be significantly affected by matters of housing management, to be informed of our proposals and make their views known to us within a specified period.

The City will also, as a matter of course, consult with other known affected occupiers on its estates, which may include home occupiers, leaseholders and commercial tenants.

The consultation will be carried out in the following ways:

- a consultation letter containing an 'Information Pack' (available in other languages, large print, and Braille on request) which includes details of these arrangements.
- information placed on Estate Notice Boards.
- through a dedicated page on City of London website www.cityoflondon.gov.uk.
- by holding at least one meeting with affected residents.

The consultation period will run for a minimum of four weeks (with start and end dates specified in the consultation letter) and, residents will be able to participate in the process and, comment on the proposals by:

- completing and returning a questionnaire.
- replying to dedicated email address.
- by post.
- by telephone.
- in-person at the meeting with affected residents.

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